

Welcome to ARMA's jobs board - the dedicated platform for research management and administration roles across the UK.

You can choose between our Standard or Featured packages to advertise your job vacancies.

Standard

This package includes one listing on our website, and one post circulated to an audience of several hundred research management professionals via our dedicated jobs mailing list.

ARMA members can post standard listings for free. The non-member rate is £240 +VAT.

Featured

This package includes one listing on our website, one post on our social media channels, one post circulated to our dedicated jobs mailing list, and two separate posts within our e-marketing mailing circulated to an audience of around 3,800 research management professionals.

ARMA members are eligible for the reduced rate of £380 +VAT. The non-member rate is £500 +VAT.

Offer (per job listing for 30 days)	Cost (exc. Vat)	One full listing on our Jobs Board	Two mentions in ARMA's e-marketing	One post on ARMA's social media channels	One post on ARMA Jobs JiscMail list
Standard (ARMA member)	Free	✓			✓
Standard (non-member)	£240	✓			✓
Featured (ARMA member)	£380	✓	✓	✓	✓
Featured (non-member)	£500	✓	✓	✓	✓

Important Information

- Each job listing is valid for one vacancy. Separate listings must be submitted for multiple vacancies.
- Job listings will remain live for 30 days from the date of publication, or until the advertised closing date if this occurs earlier. Any promotional activity associated with the vacancy will take place during this period only.

- Job listings must be submitted via our online form. We aim to publish listings within one working day of submission. To help us process your vacancy as quickly as possible, please ensure all required information is provided when submitting your listing. Incomplete submissions may result in delays to publication.
- Job listings are text-only and may be edited to comply with ARMA's website style guide. Employer logos may be displayed where provided.
- ARMA provides the Jobs Board as a platform for advertising vacancies and does not verify or endorse individual employers, organisations or job opportunities advertised.
- Employers are responsible for ensuring that all information provided within a job listing is accurate, complete and up to date.
- ARMA reserves the right to decline or remove any job listing that does not align with the purpose of the Jobs Board, contains inaccurate or misleading information, or may adversely affect ARMA's reputation.

For further information or assistance completing the online form, please contact us at enquiries@arma.ac.uk

Not an ARMA member? [Join today](#) to advertise your job vacancies for free and gain access to exclusive events, professional development resources, industry insights and much more! Group and individual membership options available.